

## Academic Misconduct Form

**For the Instructor:** Fill out this section, then send the form and all original documentation supporting the misconduct in an envelope marked “confidential” to: Office of Student Conduct, Mildred Barrows Hall, Room 110. *(You are encouraged, but not required, to do the following: (1) retain copies of all relevant documents until the issue is resolved, (2) meet with the student to explain the alleged explain academic misconduct and the academic sanctions you intend to apply, (3) have the student to fill out the next section of this form before sending it to the Office of Student Conduct.)*

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Instructor's Name (Print): \_\_\_\_\_

Instructor's Name (Signature): \_\_\_\_\_ Current Date: \_\_\_\_\_

Course Title \_\_\_\_\_ Semester and Year \_\_\_\_\_

Description of Alleged Misconduct

\_\_\_\_\_  
\_\_\_\_\_

Academic Sanction \_\_\_\_\_

I recommend further disciplinary action to be considered: \_\_\_\_ Yes or \_\_\_\_ No.

I am referring the student to the Learning Center for an Academic Integrity Workshop: \_\_\_\_ Yes or \_\_\_\_ No.

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### For the Student:

Student's Name (Print): \_\_\_\_\_

Student's Name (Signature): \_\_\_\_\_ Current Date: \_\_\_\_\_

Student, please initial one of the following two options:

\_\_\_\_ I take responsibility for the misconduct described above and accept the instructor's sanction

\_\_\_\_ I believe the allegation is a palpable injustice and request a hearing before an Academic Misconduct Hearing Board

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### For the Office of Student Conduct:

Date Received: \_\_\_\_\_

Date of Academic Misconduct Hearing \_\_\_\_\_

Final Decision of Academic Misconduct Hearing Board \_\_\_\_\_